

**Jaspers Apartments**  
**32 Fingal Street, Brunswick Heads**  
**PH: 0418 647 322**  
**Terms & Conditions**

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Thank you for choosing to stay at Jaspers Apartments. Below we have listed general information to help you enjoy your stay at Jaspers Apartments.

**FINDING & ACCESS TO JASPERS APARTMENTS:**

**Finding Jaspers Apartments:**

- Take the Brunswick Heads exit off the Pacific Highway.
- Fingal Street runs off Tweed Street.
- On the corner of Fingal Street & Tweed Street, there is a blue painted Chinese restaurant.
- Turn into Fingal St, we are located on the RHS of the road; we have a red fence & wrought iron black gates.
- There is plenty of on street parking right outside Jaspers Apartments.

**You will need a PIN numbers to access your front door key.**  
**Please contact us on the morning of your arrival on 0418 647322, to get your PIN number.**

**Front Door:**

- Each door is colour coded. There is a small box on the front door.
- Key in the pin number given by us into the front cover of the small box.
- Push down the silver button at top & the front cover will come off.
- Your front door key is behind the cover.
- To put the cover back on –
  - Key in the PIN number,
  - Hold down the silver button
  - Pop the cover back on from the bottom up.

**Access Times:**

- Check In Time is 2.30pm.
- Check Out Time is 10.00am.
  - Please ensure that you leave the units on time.
  - Please also ensure that you take all items with you. If we have to send anything back to you, you will be liable for the postage & time to send the item.

## **PAYMENT TERMS:**

- **Deposit:**
  - All Bookings are only confirmed with a 50% deposit. You will be forwarded a Deposit receipt confirming all your accommodation details & advising the date for your final payment.
  
- **Deposit Refund:**
  - For Non Peak Times – 30 days notice of cancellation is required for a deposit refund. There is a \$50 per unit cancellation charge.
  - For Peak Times – deposits are not refundable, unless Jaspers Apartments can be re-booked for the period.
  - For Group Bookings –60 days notice of cancellation is required for a deposit refund. There is a \$200 cancellation charge.
  
- **Final Payment:**
  - **For Non Peak Times** – 30 days prior to accommodation date.
  - **Peak Times** – 60 days prior to accommodation date.
  - **Schoolies** – 60 days prior to accommodation date.
  - **Group Bookings** – 60 days prior to accommodation date.
  
- **Security Bond:**
  - **For Peak Times** - \$1000 per unit will be pre-authorized against a credit card number. This is credited back after 10 days following the cleaners & security report.
  - **For Non Peak Time** - \$500 per unit will be pre-authorized against a credit card number. This is credited back after 10 days following the cleaners & security report.
  - **Group Bookings** - \$4000 will be pre-authorized against a credit card number. This is credited back after 10 days following the cleaners & security report.
  - **By proceeding with your booking you agree to Jaspers Apartments Terms & Conditions and to the pre-authorization of your credit card held against any damages or security issues without exception.**

## USE OF FACILITIES:

- **Premises:**
  - Jaspers Apartments or any part hereof, shall not be used for any purposes, other than exclusively for residential accommodation. No more than the number of persons per unit listed below are to be accommodated.
    - 2 Bedroom – 4 Persons
    - 3 Bedroom – 6 Persons
  - Should this condition be breached the premises must be immediately vacated and the extra person paid for.
  
- **Outside area:**
  - Enjoy Jaspers Apartments, however please be respectful of our neighbours.
  - For the comfort of neighbours no noise should be audible outside the property after 9.00pm and before 7.30am. Additionally **if the police or security are called or your group is warned for noise more than once your bond will be forfeited and you will be evicted.**
  - Please put all the outside/garden furniture back where it was originally located.
  - If you are eating in the Cabana, please ensure that all your crockery, cutlery and glasses are put back in each unit where they belong.
  
- **Laundry:**
  - Your front door key opens the laundry door.
  - Please use the washing machines as required.
  - There are hanging lines on the side & at the back of Jaspers Apartments.
  
- **Barbecue:**
  - Please ensure that the gas is turned off, when you have finished using the barbecue.
  - The barbecue must be cleaned before you leave Jaspers Apartments. Cleaning products are kept below the barbecue.
  
- **Inside your unit:**
  - Do not make any changes to the set-up of the TV; this includes changing any of the cables or the settings on the remotes.
  - There is a \$100 charge if the TV is not working when you leave Jaspers Apartments.
  - Jaspers Apartments is a NON-SMOKING complex. If you smoke outside the units, please don't drop your butts in the garden or cabana.
  
- **Garbage:**
  - There are two types of garbage bins.
    - The Yellow Lidded Bins is the recycling bin and collected every fortnight. See the red folder in your unit for the dates for the recycling collections.

- The Red Lidded Bins is the ordinary waste bin and is collected every week.
- Collection Day
  - The Bins are collected every Monday from 6.00am – 2.00pm. Please ensure that the bins are put out the night before.
  
- **Breakages and Damage:**
  - All Breakages and Damage to the units must be reported immediately. The repair will be charge to your bond.
  - Any excessive cleaning, cleaning of carpets or rubbish removal will be charged to your bond.
  
- **Front Door Keys:**
  - Please look after the front door key, the following apply:
    - if you lose your key a locksmith will have to be called to open the door. The cost will be directly charged to yourself.